

**CASTLE POINT BOROUGH COUNCIL LOCAL HIGHWAYS PANEL  
MINUTES – 17 SEPTEMBER 2019 AT 15:00**

**COMMITTEE ROOM 1**

**COUNCIL OFFICES, KILN ROAD, BENFLEET, SS7 1TF**

<b>Chairman:</b>	Cllr Andrew Sheldon
<b>Panel Members:</b>	ECC Councillors: Dave Blackwell, Beverley Egan, Peter May and Jill Reeves  CPBC Councillors: Alan Acott, Bill Dick Simon Hart and Tom Skipp CITC Councillor: John Anderson Freeman of The Borough – Ray Howard MBE also attended
<b>Officers:</b>	ECC: Sarah Alcock (Highway Liaison Officer) and Sonia Church (Highway Liaison Manager) CPBC: Trudie Bragg (Head of Environment) and Stuart Jarvis (Contracts Manager)
<b>Secretariat:</b>	Loretta Hill (CBPC Civic Governance Officer)

Item		Owner
1.	<b>Welcome and Introductions:</b>  The Chairman welcomed all present and opened the meeting.	
2.	<b>Apologies for absence and Declarations of interest:</b>  Apologies were received from Cllr Bill Dick and Cllr Peter May. Cllr Simon Hart was not present.  There were no declarations of interest.	
3.	<b>Minutes of meeting held on 25<sup>th</sup> June 2019</b>  Cllr Anderson stated his previous comments re: Grass Crete had been abbreviated. Minutes to include the comment: -  <b>It was agreed that a report on Grass Crete be brought to the next meeting.</b>  The minutes were then agreed as a correct record.	
4.	<b>Matters Arising from Minutes of the previous meeting:</b> There were no matters arising. Benfleet Station and Grass Crete report to be discussed at the end of the meeting under Any other Business.	

<p><b>5.</b></p>	<p><b>Presentation on 20mph Speed Limits</b></p> <p>The HLO talked through the presentation. There are 5 types of 20mph, which are: -</p> <ul style="list-style-type: none"> <li>• 20mph Speed Limit</li> <li>• 20mph Zone</li> <li>• Variable 20mph</li> <li>• Advisory 20mph</li> <li>• 20's Plenty</li> </ul> <p>A discussion was had surrounding Speed Surveys: All roads would have to meet criteria in place for the 20mph type. Where the survey shows speeds under 20mph then a Zone or Limit is not required. Cllr Blackwell commented: Some vehicles can sound like they are going faster than results have shown due to the noise they make, especially with boy racers.</p> <p>It was recommended to look at Transport Research Lab, which will show areas where 20mph works and doesn't work, it needs to be applied correctly.</p> <p>Cllr Acott commented on the 20mph limit chicanes near Leigh Beck School, Point Road, Canvey that are always being hit. The HLO advised that Cllr Blackwell had submitted a scheme request to look at options to either remove them or improving the current chicanes and as part of the validation surveys has been completed here to check the speed of vehicles along this stretch. It was recommended not to take them out but to improve the existing buildouts next financial year should the panel agree to recommend this for funding at the January/March 2020 meetings.</p> <p>The HLO commented on successful implementation of 20s plenty at schools in Basildon. The Road Safety Team engage with the school to deliver road safety education and the pupils are encouraged to design the signage. There is a prize for the winning design. Cllr Egan advised this was in place along Church Road, Benfleet.</p> <p>Each site can be assessed, please submit a scheme request as per the normal LHP process.</p>	<p><b>SA</b></p>
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<b>6.</b>	<p><b>Report on Funded Schemes</b></p> <p>HLO provided an update on the current position of all the schemes which the Panel had recommended for inclusion in the 2019/20 programme.</p> <p>The 2019/20 budget summary was as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Capital Budget</td> <td style="text-align: right;">£228,675</td> </tr> <tr> <td>Safer Roads Schemes</td> <td style="text-align: right;">£29,750</td> </tr> <tr> <td>Total Value of Commissioned Schemes</td> <td style="text-align: right;">£177,000</td> </tr> <tr> <td>Remaining Budget to Allocate</td> <td style="text-align: right;">£41,000</td> </tr> </table> <p>The Panel noted the report and comments were made on the following Schemes:</p> <p><u>LCAS182008 – Hart Road (by Dark Lane) - Zebra Crossing</u> Zebra crossing upgrade, this is a feasible one to get through. The lighting needs to be upgraded too. There have been near misses.</p> <p>The crossing at Woodmans Arms paint is fading.</p> <p><u>LCAS182016 – Foksville Road, Canvey Island – Kerb Realignment</u> This was completed around 2 weeks ago and was on time and to the HLO’s knowledge was on budget although she was aware there had been an issue with Utility apparatus, a cable strike had delayed works by a few days and the design had to be changed due to this issue.</p> <p>A discussion was had surrounding the improvement of this scheme.</p> <p>Freeman of the Borough – Ray Howard MBE, thanked the Chairman for the invitation to the meeting. Ray commented he had historically been involved with this issue when the School was built and advised this should have come out of the Capital Expenditure and not the LHP That this had been an expensive scheme and that Buses and Lorries are still having difficulty to get around the corner. Disappointed that it hasn’t improved much.</p> <p>Chairman commented that he thought it was safer.</p> <p>Cllr Blackwell mentioned he had received complaints from residents about the bus diversion whilst works were being carried out had caused disruption. He agreed with Mr Howard that it was meant to be a benefit. There is a low kerb near to the railings. They are afraid they will hit them. Also doesn’t think it has changed much.</p> <p>HLO mentioned that a post construction Road Safety Stage 3 Audit will be completed, as part of this they will check to see it achieved the expected results.</p>	Capital Budget	£228,675	Safer Roads Schemes	£29,750	Total Value of Commissioned Schemes	£177,000	Remaining Budget to Allocate	£41,000	<b>SA</b>
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	<p>A site visit can be carried out and if necessary, arrange to ride the bus with a driver and will report back on this at the next panel.</p> <p>Cllr Acott mentioned planters have been moved around the Haystack junction as they come off the bend. This is near Foksville Road.</p> <p>Cllr Blackwell informed he got sponsorship for this. Trudi Brag informed these were funded.</p> <p>Cllr Sheldon asked how much did the design change. HLO informed this information can be provided and both designs to compare before and after. Cllr Sheldon requested a report on this for the next meeting.</p> <p><u>LCAS162012 – Broughton road, Hadleigh – Reversal of One Way System</u> The Road safety audit highlighted that the Bus Stop was too close to the junction if the one way is reversed as there is not enough budget to move the bus stop, the HLO advised that this would be design only for this financial year and target costs obtained, to be considered by the panel for funding the installation in the 2020-21 financial year.</p> <p><u>LCAS172009 – All routes surrounding Manor Trading Estate</u> Works are starting here imminently</p> <p><u>LCAS182003 – Canvey Boat Yard, Canvey Road – Bollards</u> Cllr Anderson asked for an update. This is due to be completed by the end of Quarter 4.</p> <p><u>LCAS192001 – South View Road/Cumberland Avenue – Traffic Improvement</u> Chairman asked for an update to be provided, HLO advised that works were scheduled to be completed imminently.</p> <p><u>LCAS173005 – Beardwyk Avenue, Canvey – Footway</u> Cllr Blackwell informed works started today.</p> <p><u>LCAS183001 – Park Lane Canvey – Footway</u> Cllr Blackwell commented he was not happy with the workmanship and asked if inspections are carried out after. From the photographs and compliments received from, resident it looked good, but perhaps it could be due to the heat and could be soft. HLO requested Cllr Blackwell to provide photos. Cllr Acott informed the surface was bumpy as well.</p>	<p><b>SA</b></p>
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<p><b>7.</b></p>	<p><b>Report on Schemes Awaiting Future Funding</b></p> <p>The Panel considered the report and made the following comments:</p> <p>Consideration around drainage, panel to watch out for puddles in their areas, take pictures and get the scheme requests submitted to the HLO.</p> <p>Scheme requests need to be submitted asap, so that they can be validated in time for the March 2020 panel meeting as it takes at least 3 months to validate schemes.</p> <p><u>LCAS182008 – Hart Road (by Dark Lane) - Zebra Crossing</u> There were no objections to adding this to the programme for delivery this financial year.</p> <p><u>LCAS182001 – Central Wall Road – Safety Barrier</u> Near the Oysterfleet; there has been incidents in this area, we are limited to what we can do. Cllr Blackwell has pictures and commented that it is very dangerous. Site visit needed to check.</p> <p><b>Agreed</b> : To add <u>LCAS182008 – Hart Road (by Dark Lane) - Zebra Crossing</u> to the programme for delivery in 2019-20</p>	<p><b>SA</b></p>
<p><b>8.</b></p>	<p><b>AOB</b></p> <p><u>Grass Crete Report</u> Panel discussed the report and how effective Grass Crete is, panel members enforced how successful the scheme is i.e. Waarden Road, Canvey was very successful.</p> <p>HLM advised there is currently a pilot scheme using plastic and not concrete for the Grass Crete using the the direct delivery team, to see if it can be delivered more cost effectively.</p> <p>Cllr Blackwell mentioned there are some areas with narrow roads for street parking in the borough, causing difficulty for emergency services to get down some roads.</p> <p>HLM gave recommendations for considering the Grass Crete scheme. Important to speak to residents first and find out; do they have off street parking? Is it a conservation area? What highway land is it? etc. There is a lot to think about and to consider; Why are they parking the way that they are? Find out what the problems/causes are and why it is happening.</p> <p>Chairman gave his thanks for the good report.</p>	<p><b>SC</b></p>

	<p><u>Benfleet Station Report</u></p> <p>HLO informed that this is an experimental scheme and there are 18 months to decide with a 6-month consultation period which has now ended.</p> <p>HLO reported as follows:</p> <ul style="list-style-type: none"> <li>• 70 residents made comments.</li> <li>• Residents in Canvey are experiencing problems and struggling to get off the Island. Base data is taken from the surrounding area, but unfortunately not as far back as Waterside roundabout.</li> <li>• Camera data has confirmed that peak times 7.30am-8am is particularly bad, with congestion but no major concerns and only around this time span.</li> <li>• Evenings do not appear to be as difficult getting on to the Island.</li> <li>• No complaints have been received for a few months now.</li> <li>• No commuter comments received</li> </ul> <p>More data is required, and a meeting of Highways Panel is necessary to discuss further. HLO suggested that the Cllrs for Canvey Island engaged with residents for feedback now the one-way system had been in place for more than 6 months.</p> <p>A discussion was had surrounding School Lane has not been affected but there is a slight issue for the flats on the corner.</p> <p>Stuart raised the point that there will be difficulty on Remembrance Sunday with traffic diversions. To be considered in more detail at the January panel meeting where costs are provided for making the one-way permanent and for removing it, depending on the decision of the panel.</p> <p><u>Sadlers Farm Roundabout</u> Cllr Acott asked for an update. HLM advised to raise this under the Highways Buddy.</p> <p>The meeting ended at 4.25pm</p>	<p><b>SA</b></p>
<p><b>9.</b></p>	<p><b>Date of next meeting:</b></p> <p><b>Tuesday, 28 January 2020</b></p>	

**Chairman**